**Major Incident Tow (MIT) Activation Guidelines**

Is this incident on a major interstate or state highway, on the I-5 corridor or in a designated MIT Tow Zone?

Yes

Is a heavy truck (>26K), bus, or other heavy vehicle involved, and is one or more Class C tows needed?

Yes

Is the incident blocking a ramp and/or one or more travel lanes?

Yes

Is the incident likely to cause congestion, secondary collisions, or other public or traffic safety concerns?

Yes

A WSP Sergeant, TIC, or Tow Truck Inspector can activate a MIT.

No

Requires approval of Duty Lieutenant or designee.
WSP MIT Responsibilities

WSP Primary Trooper at the scene:
☐ If MIT conditions on other side are met, advise Comm it is a MIT Activation
☐ Advise Comm or speak directly with MIT Contractor about incident situation
  (i.e., Vehicle-trailer/cargo type, # axels, condition, position, weight, etc.)
☐ Establish Unified Command with WSDOT IR Lead & MIT Contractor to coordinate lane closure & vehicle recovery activities
☐ Official MIT Start Time is when Primary gives Contractor Notice to Proceed (NTP)
☐ Advise Communications of all MIT Times - Start & Stop(s) & Roadway Cleared

WSP Communications Center (Comm):
☐ Call MIT Contractor & advise of MIT Activation and to respond to scene
☐ Record all MIT time stamps in CAD including MIT dispatch & arrival on scene
☐ Call WSDOT Regional TMC & request that two (2) IR trucks be dispatched
☐ Make appropriate District notifications

MIT Contractor Responsibilities

During MIT Activation and on the scene:
☐ Follow all procedures outlined in MIT Program Handbook
☐ Advise WSP Communications when the tows are en route & arrive at the scene
☐ Establish Unified Command with WSP & WSDOT IRT Lead for coordination of recovery efforts, lane closure needs, etc.
☐ DO NOT begin recovery effort until you receive Notice to Proceed from WSP
☐ Take five (5) digital photographs of the recovery effort

Within 5 business days of the incident:
☐ Submit all reimbursement documentation per the MIT Program Handbook.

All documentation and/or questions can be sent electronically to: IncidentResponse@wsdot.wa.gov or call (360) 705-7287

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