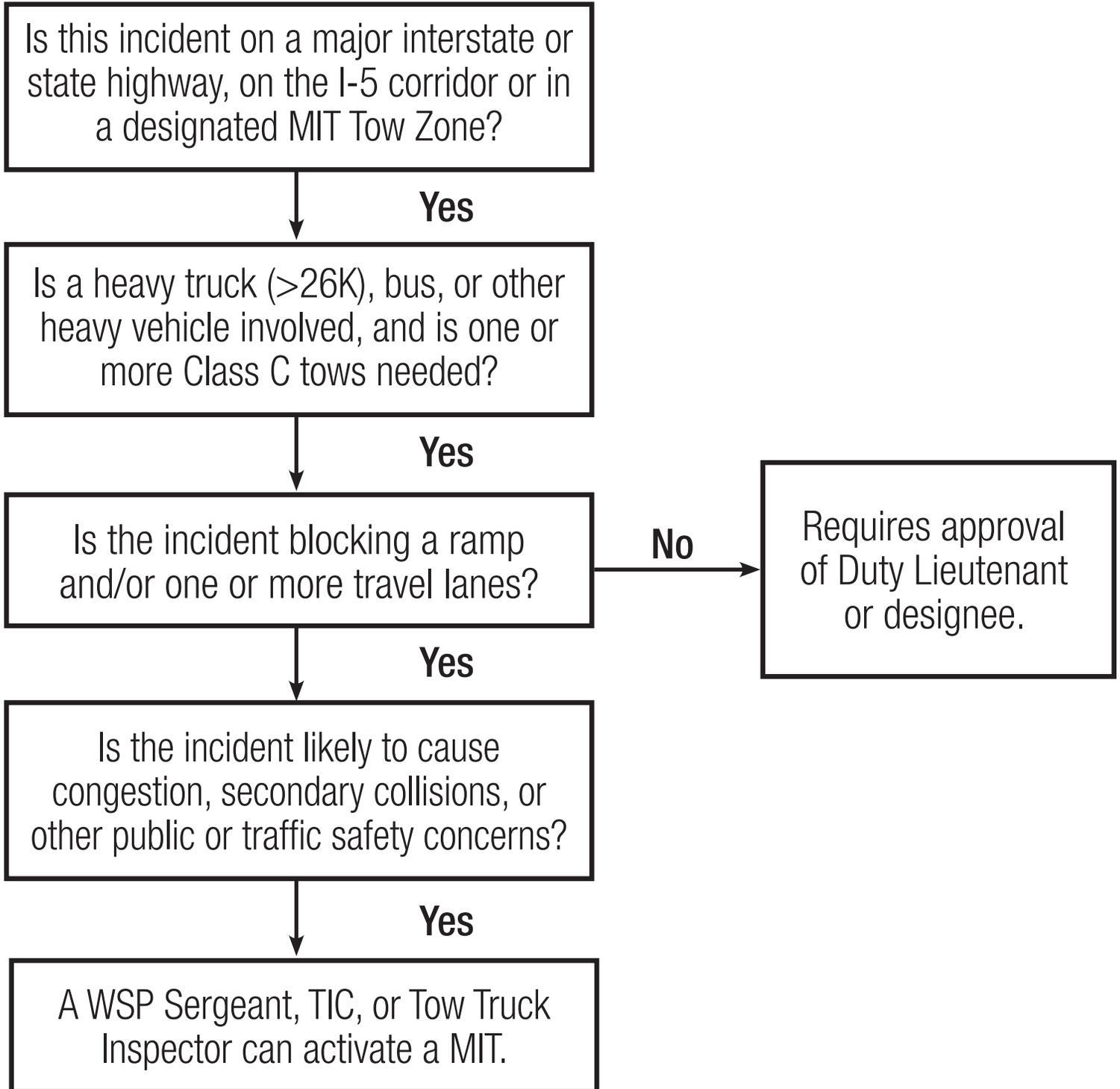


Major Incident Tow (MIT) Activation Guidelines



WSP MIT Responsibilities

WSP Primary Trooper at the scene:

- If MIT conditions on other side are met, advise Comm it is a **MIT Activation**
- Advise Comm or speak directly with MIT Contractor about incident situation
(i.e., *Vehicle-trailer/cargo type, # axels, condition, position, weight, etc.*)
- Establish Unified Command with WSDOT IR Lead & MIT Contractor to coordinate lane closure & vehicle recovery activities
- Official MIT Start Time is when Primary gives Contractor Notice to Proceed (NTP)
- Advise Communications of all MIT Times - Start & Stop(s) & Roadway Cleared

WSP Communications Center (Comm):

- Call MIT Contractor & advise of **MIT Activation** and to respond to scene
- Record all MIT time stamps in CAD including MIT dispatch & arrival on scene
- Call WSDOT Regional TMC & request that two (2) IR trucks be dispatched**
- Make appropriate District notifications

MIT Contractor Responsibilities

During MIT Activation and on the scene:

- Follow all procedures outlined in MIT Program Handbook
- Advise WSP Communications when the tows are en route & arrive at the scene
- Establish Unified Command with WSP & WSDOT IRT Lead for coordination of recovery efforts, lane closure needs, etc.
- DO NOT begin recovery effort until you receive Notice to Proceed from WSP
- Take five (5) digital photographs of the recovery effort

Within 5 business days of the incident:

- Submit all reimbursement documentation per the MIT Program Handbook.

All documentation and/or questions can be sent electronically to:
IncidentResponse@wsdot.wa.gov or call (360) 705-7287